



Extend Learning  
Academies Network

# Statement of Internal Control

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Written by:	ELAN Central Management Team	
Reviewed by:	ELAN Finance, General Purposes, Audit and Risk Committee	Date: 18/11/2024
Ratified by:	Name: Claire Williams  Signed by: Claire Williams Chair of the Committee	Date: 18/11/2024
Adopted by Academies:	Banwell Primary School Bournville Primary School Locking Primary School Mead Vale Primary School Mendip Green Primary School Milton Park Primary School Oldmixon Primary School Walliscote Primary School Windwhistle Primary School	
Review:	Annually	
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## Version Control

Version	Issue Date	Amended by	Comments
1.0	06/03/2018		Board approved
2.0	22/10/2019	CFO	Updates in line with guidance
3.0	07/07/2020	CFO	Annual review – no changes actioned
4.0	Nov 2021	CFO	Annual review – no changes actioned
5.0	Nov 2022	CFO	Annual review – update to reference Academy Trust Handbook
6.0	Oct 2023	CFO	Annual review – no changes actioned
7.0	Nov 2024	CFO	Annual review – no changes actioned

## Statement of Internal Control

### Extend Learning Academies Multi Academy Trust

This statement relates to the internal controls for the Extend Learning Academies Network. The Board is responsible for ensuring that the Trust:

- keep proper accounting records during the year which will disclose, with reasonable accuracy and at any time, the financial position of the Trust. Have been drawn up in accordance with the ESFA guidelines, and will enable it to prepare an annual income and expenditure statement that complies with the DFE and ESFA guidelines;
- maintain and operate an effective system of internal control to safeguard all the resources delegated, granted or otherwise entrusted to the Trust and ensure they are used cost effectively.

The system of internal control aims to provide as much assurance as is reasonably possible (not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or irregularities are either prevented or can be detected promptly.

Our review of the effectiveness of the systems of internal control is informed by:

- regular scrutiny of financial and other performance monitoring data;
- reports from the Chief Finance Officer to the Board;
- reports from the Trust's Internal Auditor.

We are, therefore, satisfied that the internal control systems in operation at the Trust during the year are adequate and effective as all recommendations in Internal Audit Report have been or will be actioned.

We propose over the coming year to take the following steps:

- systems are standardised and will be reviewed to ensure they remain efficient;
- the Finance, General Purposes, Audit & Risk Committee of the Trust will meet three times a year to review in detail the finances of Trust;
- review the Risk Register to alert the Board to any risks and potential issues;
- the Strategic Plan is supported by a robust financial strategy to ensure improvement and development priorities are fully addressed.
- the Trust will continue to guide and support schools to ensure that financial administration continues to meet the requirements of the ESFA and Academy Trust Handbook.

**By order of the Board of the Extend Learning Academies Network Multi Academy Trust**

Signed: Rosemary Carr  
Chair of the Board

Dated: 17/10/2023

Signed: Adam Matthews  
Chief Executive Officer

Dated: 17/10/2023

Signed: Andy Berry  
Chief Finance Officer

Dated: 17/10/2023