

FRIENDS OF BANWELL
Minutes of the Annual General Meeting
held on Wednesday 8 October 2014

Welcome and Opening Remarks by Chairman

Rachel Farrell opened the meeting by welcoming everyone and explaining the purpose of the Annual General Meeting (AGM) which is to formalise and show public accountability for the administrative processes of running the committee.

Attendees: Rachel Farrell (Chair), Jodine Arnold (Treasurer), Jacky Salewski (Secretary), Siobhan Armstrong, Julie Williamson, Tina Snee, Clare Pole, Emma Allen, Lisa Gwyn, Fran Ford, Emma Parkinson, Lisa Griffiths, Anita Buncher, Miranda Ashley-Hellett, Jean Harrison, Kerry Young, Kim Sainsbury, Becky Jeavons, Rebecca Lopez and Cornelius Mahoney.

Apologies: Debbie Mitchell, Libby Redden, Fiona Houghton

Minutes and Matters Arising from previous AGM

There being no other matters arising, the Minutes from the 2013 AGM were accepted.

Chairman's Report

Rachel Farrell began by thanking all the committee members, parents, staff and children who have helped fundraise for Banwell School this year. Without everyone's effort and help it would not be possible. The main fundraising events were the Banwell Firework night, a special raffle during December to raffle the kindly donated battery operated mini, a school disco, cake sales, an Easter raffle and a very successful Christmas fayre. We continue to do teas/coffees at productions, nativity plays which all made a profit. Rachel explained the Friends have had a quieter end to this academic year due to other organisations holding events and the school concentrating on the TLC fund and Year 6 production fundraising team. It was decided that it would be too much to expect parents to keep paying out and the school did not have any projects that needed funds to be raised for. The Friends did purchase some new Banwell School hoodies and paid for the circus workshop day to say goodbye to Harry Cadwallader, which was a truly fun day. We continue with our year on year commitments such as the TV License, Y6 leavers bears, Musician of the Year awards, Scroll of Honour parties and Golden Guy party refreshments.

We have also amended/updated the constitution of the Friends and terms of reference for each committee members so these can be handed over to any new committee member. This was voted in when we held an Extra Ordinary Meeting on 30 April.

Treasurer's Report

Jodine opened her report by firstly saying a massive thank you to Siobhan for guiding her through the last year as Treasurer. She took this position on not

really knowing the ins and outs, but Siobhan has been there the whole way for her. Last week we received back the audit report from the accountant, David Jacobs, who did a great job for us this year again, and is happy to do the same for us next year. Even with Jodine's lack of experience, everything was fine. As you can see from the Trustees' annual report, our total income for the year was £4257.65, with a total expenditure of £2826.85. This left an income over expenditure of £1430.80. Added to last year's balance, this means we have a closing balance of £4660.58. The Christmas Cracker was a roaring success again this year. With the profits from the generous donation from Hunter Leahy Estate Agents of a motorised Mini car, added to the profit on the day, we made £1756.40! There was also huge success from the Valentines Disco, raising £344. Jodine pointed out that there was a typing error on the treasurers report where it stated that £14.00 was received in relation to empty cartridges, it was in fact £140.00.

Yearly Commitments

Our yearly commitments this year total £866.14. It is worth noting that this does not include costs for Scroll of Honour parties. We were not approached last year to help with this. Jodine has spoken to Claire Pocock, and she has said she would very much like these to continue this year.

This year we did pay for new sports kits for the school, which were very gratefully received, and for the circus workshop on Mr Cadwallader's leaving celebration. This was an amazing day, with every child learning and practicing circus skills. This was money well spent as it benefited every child in the school. Jodine finished off by saying that this shows what a great job the Friends of Banwell School do to support the children here.

The Constitution and Terms of Reference

The Constitution for the Friends (The rules and regulations by which the Friends are governed) has now been updated by Siobhan Armstrong and all committee members should be made aware of them.

Election of new committee members

Rachel has now decided to step down as chairperson after two years due to other commitments and the nominees for the following positions were accepted:

<u>Position (Nominee)</u>	<u>Proposed</u>	<u>Seconded</u>
Chairmen		
Lisa Griffiths	Julie Williamson	Emma Allen

Other Committee positions remained unchanged:

Treasurer	Jodine Arnold
Secretary	Jacky Salewski

Class Representatives

Class reps for the following year will be advertised in due course

Fund Raising Objectives for 2014/2015

Due to the change in Chairperson details of these will follow

Forthcoming Events

To follow.

Closing Remarks by Chairman

Rachel Farrell thanked everyone for attending the meeting and gave special thanks to Lisa Griffiths for taking over the position of chair. Rachel and Lisa will organize a meeting as soon as possible to do a handover. Cornelius Mahoney also added that he is advertising his top box and accessories and the money he received will be donated to the school. (A top box is like a trailer attached to your cars roof)

Date of Next meeting

The next Friends of Banwell meeting will be announced as soon as possible. The date of the October 2015 Annual General Meeting will also be advertised in due course.