



Extend Learning
Academies Network

Equality and Equal Opportunities Policy

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1. Introduction

The Extend Learning Academies Network (ELAN) is committed to encouraging and achieving a working environment which is underpinned by fairness to all individuals, where equality and diversity is recognised, encouraged and valued, and the concept of individual responsibility is accepted by all of our school community.

ELAN aims to develop a culture of inclusion and diversity in which individuality is embraced, all forms of discrimination are opposed and where all those connected to the Trust feel proud of their identity and are able to participate fully in school life.

The guiding principles in this policy are equally applicable to pupils, staff, visitors, parents/carers, governors and trustees.

2. Aims of the policy

The Equality and equal opportunities policy brings together all previous policies, schemes and action plans around equality including all those that we had previously for race, gender and disability. It covers discrimination on the basis of the following protected characteristics:

- age
- disability
- gender reassignment
- marriage and civil partnership
- pregnancy and maternity
- race
- religion and/or belief
- sex
- sexual orientation
- transgendered and transsexual people
- those of faith and of no faith
- in relation to their social class or medical condition
- people who work part-time
- as set out in the Equality Act (2010), Human Rights Act 1998 and the Protection from Harassment Act 1997.

It is unlawful to discriminate directly or indirectly in recruitment or employment on grounds of the above.

Direct discrimination is where someone is treated less favourably due to one (or more) protected characteristics. It can be intentional or unintentional discrimination. Occasionally the discrimination may occur due to a protected characteristic of another person, so the discrimination may be because of association. An example is an advert for a job that requires 'men only' or 'under 30s only'.

Indirect discrimination is where someone is disadvantaged by an apparently neutral provision, criterion or practice (PCP) that is applied 'across the board' or 'equally across a particular group'. The PCP may have the consequence (usually unintended) of causing a disadvantage, which then actually affects somebody. For example, a PCP relating to clothing or headwear could be applied 'equally', but may cause someone with a protected characteristic to be disadvantaged.

Harassment related to any of the protected characteristics is prohibited. Harassment is unwanted conduct that has the purpose or effect of violating someone's dignity, or creating an intimidating, hostile, degrading, humiliating or offensive environment for them.

Victimisation is also prohibited. This is less favourable treatment of someone who has complained or given information about discrimination or harassment, or supported someone else's complaint.

It is also unlawful to discriminate unjustifiably on grounds of disability or to fail to make reasonable adjustments to overcome barriers to employment caused by disability.

3. Purpose

The policy sets out ELAN's commitment to equal opportunities and demonstrates due regard for the Public Sector Equality Duty (April 2011).

ELAN aims to promote an inclusive culture and working environment which demonstrates a strong commitment to fairness and equality in everything it does, aiming to advance equality of opportunity and fosters good relationships for all. An environment where we:

- endeavour to ensure that everyone is treated fairly and with respect
- work hard to make sure that all trust premises provide a safe and secure environment for everyone
- recognise that people have different needs and we understand that treating people equally does not always involve treating people exactly the same
- recognise that for some pupils', extra support is needed to help them to achieve and be successful
- aim to ensure that no one experiences harassment, less favourable treatment or discrimination because of their protected characteristic
- work hard to ensure the diversity of all employees is respected and valued
- ensure all employees have the opportunity to receive fair treatment in an environment free from discrimination and harassment
- strive to ensure that opportunities for promotion, training, and continued employment are provided to all staff based on merit and ability in relation the role criteria.
- ensure that we do not disadvantage employees or job applicants by requirements that cannot be shown to be relevant to the job they applied for or hold
- provide help and encouragement to allow all employees to develop their full potential
- will not tolerate any form of intimidation, bullying or harassment

4. Equality Objectives 2022-2025

ELAN will continue to monitor and assess its processes, to ensure it continues to promote equality of opportunity for all.

To demonstrate this commitment, we have developed the following equality objectives which will help us take forward equality and diversity matters as an educator and employer, over the next 4 years (see appendix 1):

- to use performance data to monitor pupil achievement and respond to variations between groups of pupils, subjects, key stages, trends over time and comparisons with other schools
- to raise the awareness and skills of staff to promote fairness, equality and good relations in the context of their role
- to provide an environment that welcomes, protects and respects diverse people
- to ensure that all pupils and other stakeholders are given the opportunity to make a positive contribution to school life
- to increase pupil awareness and understanding of different communities through assemblies and cultural events
- to raise awareness of the impact of bullying, especially where this relates to protected characteristics
- to monitor the incidence of policy breaches

These will be reviewed regularly, during which we will also assess the progress ELAN is making in relation to:

- eliminating discrimination
- improving equality of opportunity for people with protected characteristics
- consulting and involving those affected by inequality in the decisions our schools take to promote equality and eliminate discrimination (affected people could include parents, pupils, staff and members of the local community)

5. Accessibility

This should be read in conjunction with the trust's SEND policy and Accessibility plan.

6. Mainstreaming equality into policy and practice

Whilst ELAN operates equality of opportunity in its day to day practice, which is highlighted throughout this policy, specific actions are set out in the school improvement plans and school evaluation frameworks. The following are the actions we will undertake to support this.

6.1 Teaching and Learning

- use contextual data to improve the ways in which we provide support to individuals and groups of pupils
- monitor achievement data by ethnicity, gender and disability and action any gaps
- take account of the achievement of all pupils when planning for future learning and setting challenging targets
- ensure equality of access for all pupils and prepare them for life in a diverse society
- use materials that reflect the diversity of the school, population and local community in terms of race, gender and disability, without stereotyping.
- promote attitudes and values that will challenge racist and other discriminatory behaviour or prejudice.
- provide opportunities for pupils to appreciate their own culture and celebrate the diversity of other cultures
- seek to involve all parents in supporting their child's education
- encourage classroom and staffroom discussion of equality issues which reflect social stereotypes, expectations, and the impact on learning
- Include teaching and classroom based approaches appropriate for the whole school population which are inclusive and reflective of our pupils
- Seek to involve the community around the schools in the celebration and raising awareness of cultural issues

Additionally, ELAN recognises the importance of and will work narrowing gaps in achievement which affect, amongst others:

- pupils from certain ethnic and cultural backgrounds
- pupils who are supported by the pupil premium
- pupils who are disabled
- pupils who have special educational needs

6.2 Admissions

The trust arrangements are operated in conjunction with the local authority and comply with the requirements of the 2021 [School Admissions Code](#) and the 2012 [School Admission Appeals Code](#) issued, issued under Section 84 of the School Standards and Framework Act 1998.

The admissions arrangements are fair and transparent and do not discriminate on the protected characteristics or socio-economic factors.

6.3 Behaviour, discipline and exclusion

Fair procedures for managing behaviour and discipline are in place and applied equally to all, regardless of ethnic background, gender, faith, sexuality or disability. There are strategies in place to support pupils who are vulnerable to exclusion because of behavioural difficulties. Permanent exclusions and suspensions will always be undertaken in line with each school's behaviour policy. We will closely monitor exclusions to avoid any potential adverse impact and ensure disproportionate practice is identified and dealt with.

6.4 Parents, governors and community partnership

ELAN is committed to the implementation of equal opportunities principles for all members of its community, parents/carers and governors.

We encourage parents/carers to support the trust by participating in parents' and carers' consultations and to contact the trust if they have a concern about discrimination.

Governors are encouraged to play an active role in the trust to be able to fulfil their monitoring role.

7. Equal opportunities for staff

ELAN is committed to the implementation of equal opportunities principles and the monitoring and active promotion of equality in all aspects of staffing and employment. As an employer, we need to ensure that we eliminate discrimination, victimisation and harassment from our employment practice and advance equality across our workforce.

This policy applies to all aspects of employment from the advertisement of jobs, recruitment, terms and conditions of employment, career development, counselling, training, promotion, grievance and disciplinary procedures, through to reasons for termination of employment.

All staff appointments and promotions will be made on the basis of merit and ability and in compliance with the law. However, we are concerned to ensure wherever possible, that the staffing of the schools reflects the diversity of our community.

Equality aspects such as sex, ethnicity, disability, gender re-assignment, pregnancy and maternity, and religion and belief are considered when appointing staff and when allocating allowances or re-evaluating staff structures, to ensure decisions are free of discrimination

ELAN will not tolerate any form of discrimination, harassment or victimisation by or against employees. This includes both direct or indirect forms of discrimination.

Any allegations of this nature must be reported to ELAN HR and will be dealt with without unnecessary delay.

At the end of this process, any employee found to be discriminating against or harassing another, may be dealt with via the Disciplinary Policy and Procedure, and dependent upon the circumstances, this could lead to dismissal.

In situations where following investigation, the complaint or allegation is found to have been made maliciously, with no basis in fact and is purely an attempt to damage the alleged harasser in some way, disciplinary action may be taken against the person making the complaint or allegation, and dependent upon the circumstances, this could lead to dismissal

8. Roles and responsibilities

We expect all members of the school community and visitors to support our commitment to promoting equalities and meeting the requirements of the Equality Act 2010. We will provide training, guidance and information to enable them to do this. Specific responsibilities are outlined below:

8.1 The trust board

ELAN trust board sets out its commitment to equal opportunities in this policy and it will continue to do all it can to ensure that the trust is fully inclusive for pupils and staff and responsive to their needs.

They will ensure that the trust complies with all relevant equalities legislation. They will involve and engage all members of the trust community to support ELAN's commitment to promoting equality and meeting the core aims and values under this policy.

ELAN trust board seeks to ensure that people are not discriminated against when applying for jobs at our schools or central locations on grounds of the protected characteristics and will take all reasonable steps to ensure that the school environments provide safe accommodation for all, allow access for people with disabilities and strive to make communications as inclusive as possible for parents, carers and pupils.

8.2 The local governing body

The local governing body, alongside the headteacher and leadership team, will work with all its partners to be proactive in promoting equal opportunities, fostering good relations and in tackling unlawful discrimination. They will encourage support and enable all pupils and staff from all protected characteristics to reach the highest standards possible.

In partnership with the headteacher, the local governing body will ensure that the policy and its related procedures and strategies are implemented.

8.3 The headteacher or central team leader

Have overall responsibility for the internal organisation, control and management of the policy in their school or central location. This includes responsibility for:

- co-operating with any measures introduced by ELAN in relation to equal opportunities
- managing their employees in a way which is consistent with this policy
- setting a good example and ensuring all employees understand the standards expected from them
- following agreed procedures
- dealing firmly with breaches
- implementing the policy and ensuring the policy and its procedures are followed.
- producing regular information for staff and governors about how the policy is working and providing training for them on the policy if necessary.
- making sure all staff know their responsibilities and receive training and support in carrying out their responsibilities.
- making sure the Equality Policy is regularly monitored and reviewed.
- recording and reporting any breaches of policy and analysing associated data.

8.4 Staff

Everyone has individual responsibility for:

- co-operating with any measures introduced by ELAN in relation to equal opportunities
- treating colleagues and others (including pupils, visitors, contractors etc) with respect and in ways which are consistent with this policy
- challenging and reporting breaches
- being able to recognise and tackle bias and stereotyping.
- promoting equality and good relations between all groups.
- keeping up to date with the law on discrimination, and taking up training opportunities.
- striving to provide images and lesson plans that show positive images of, and are inclusive of, people with a wide range of protected characteristics

It is recognised that whilst much can be achieved by legislative measures, real progress in improving equality of opportunity in employment can only be achieved with a continuing commitment, in all disciplines and at all levels of employees, and through training that reflects and supports equal opportunities throughout the trust.

9. Links to other policies and documentation

ELAN will also ensure that information on the responsibilities under the Equality Act 2010 is also included in school development plans, self-evaluation, promotional material, websites and newsletters, and the following policies and documents should be read in conjunction with this policy:

- Grievance Policy
- Disciplinary Policy and Procedure
- Flexible Working Policy
- Appraisal Policy
- Dignity at work policy
- Accessibility plan
- SEND policy
- Anti-bullying policy
- Admissions policy
- Behaviour policy

10. Monitoring and review

This policy will be reviewed by the trust board or relevant committee every 2 years, following legislative or procedural change, or following any event that demands retrospective action.

Appendix 1 - ELAN Equality Objectives 2022-2025

Objective		Action	Responsibility of	Success Criteria
1)	To use performance data to monitor pupil achievement and respond to variations between groups of pupils, subjects, key stages, trends over time and comparisons with other schools.	<ul style="list-style-type: none"> Collate and analyse pupil attainment by target group. Targeted intervention put in place to improve attainment of target groups. Pupil Premium strategy in place. Pupil Premium Champion to ensure opportunities to close the gap are developed and secure to raise standards. SEND provision map in place. EAL action plan in place Curriculum adapted where required 	Headteacher Senior Leadership Team Phase Leaders Class Teachers SENDCo Governors	Pupils have equal access to the curriculum. ELAN data tracking will show all pupils making good and appropriate progress from start points. Measured impact of targeted intervention feeding next steps.
2)	To raise the awareness and skills of staff to promote fairness, equality and good relations in the context of their role.	<ul style="list-style-type: none"> Staff CPD. Shared good practice. Staff to act as positive role models in the way they conduct themselves, treat one another and all stakeholders, and promote British values. Review learning resources to ensure they represent and celebrate diversity within Britain and the wider world. 	Headteacher Senior Leadership Team Phase Leaders Class Teachers SENDCo	Pupils and staff feel safe, respected and valued and are therefore able to thrive and achieve. CPD undertaken is recorded.
3)	To provide an environment that welcomes, protects and respects diverse people.	<ul style="list-style-type: none"> Ensure all stakeholders have access to contextualised or specific safeguarding information and know how to report concerns and access help and support. Ensure that all staff are fully aware of the diversity within the school and its community. Identify any barriers to learning/movement for pupils with physical difficulties. Ensure all pupils have access to all areas of school and learning through the modification of learning. Regularly obtain the views of pupils and parent/carers to ensure schools are meeting their needs and making any necessary adjustments. 	Headteacher Senior Leadership Team SENDCo Site Team All Staff	Pupils, parent/carers, staff report positively in survey feedback that they are listened to, treated fairly, feel safe and are free from bullying. Behaviour incidents and permanent exclusions/suspensions are reduced over time for all pupils. Safeguarding records show appropriate and swift response to concerns Environment reflects the diversity of the school.

				Records reported to local governing body.
4)	To ensure that all pupils and other stakeholders are given the opportunity to make a positive contribution to school life.	<ul style="list-style-type: none"> Personalised learning opportunities to engage all pupils. Aspirational opportunities for all pupils. Reward systems in place. Opportunities for pupils and stakeholders to feedback. Opportunity for parents and carers to access and engage in school activities and meetings. 	Headteacher Senior Leadership Team Class Teachers Support staff	All pupils have fair opportunity to enjoy, achieve and make a contribution to the school community. An increase in parental engagement as recorded in attendance records. Parent/carer views indicates that the school is approachable and welcoming
5)	To increase pupil awareness and understanding of different communities through assemblies and cultural events.	<ul style="list-style-type: none"> Assemblies and class activities around cultural events and celebrating diversity. Diversity included throughout the curriculum. International language celebrations. Visitors to school reflect the diversity of the area, region, country and world. Visits to places of cultural significance. 	Headteacher Senior Leadership Team Class Teachers Support staff	Pupils have the opportunity to learn about, experience and understand different cultures through sharing special events. Greater understanding and respect for difference. The school ethos and curriculum promotes respect for the differences of the school community. Impact of social moral spiritual and cultural (SMSC) education and development.
6)	To raise awareness of the impact of bullying, especially where this relates to protected characteristics.	<ul style="list-style-type: none"> All schools to have an anti-bullying policy in place. Monitor bullying incidents via CPOMS. Assemblies to raise awareness of bullying and what to do if it is experienced/observed. Participation in anti-bullying week. Programme of education in PSHE has clear and progressive anti-bullying strand. Mentors in schools to work with pupils and families following any incidents of bullying to provide support. 	Headteacher Senior Leadership Team Class Teachers Support staff	Pupils, parent/carers, staff report positively in survey feedback that the school deals with bullying effectively. Bullying incidents are reduced over time. Pupils know how to report incidents of bullying. All records show appropriate, clear, swift response to all incidents of bullying in line with policy.

7)	To monitor the incidence of policy breaches.	<ul style="list-style-type: none"> Schools have a system of recording equality policy breaches. Regular monitoring is in place, followed-up and reported. 	<p>Headteacher</p> <p>Senior Leadership Team</p>	<p>Records are well maintained and reviewed at regular points by the leader responsible.</p> <p>The local governing body has a full report of any breach in policy.</p>
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